

Utah Department of Health, Child Care Licensing
Out of School Time Program Initial Announced Inspection Checklist B -- General Records

Program Name:	Program ID #:
Inspection Date: / /	

GENERAL RECORD REVIEW ITEMS	X = Compliance O = Noncompliance	
General Program Records		Rule #
B 1. If there are animals at the facility, does program have current animal vaccination records?		70-9(1)(b):10 70-22(3):10
B 2. Does the program have copies of all current variances granted by the Department? (N/A if the program does not have any current variances.)		70-9(1)(d):10
B 3. If yes, is the program meeting the conditions of the variance? (N/A if the variance does not have conditions.)		
Notes:		
General Personnel Records		Rule #
B 4. Written documentation identifying the director designee(s)?		70-8(11)(a):10
B 5. If facility has pool over 4' deep and it is a time of year when the pool is used, documentation that the lifeguard(s) for the pool have Red Cross or equivalent lifeguard certification.		70-12(9)(d):10
Notes:		